

**GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT  
ADMINISTRATIVE TECHNOLOGY ADVISORY COMMITTEE (ATAC)  
MEETING AGENDA  
JANUARY 15, 2015 – 10:00 to 10:45 a.m.  
VIDEO CONFERENCE - CUYAMACA I-107 & GROSSMONT DISTANCE ED ROOM**

**New and Relevant Issues to Be Discussed**

1. WebSites – next steps (Forms, Videos, etc, decommission of old server)
2. Colleague
  - a. Software Upgrades
    - i. Contract with Ellucian to assist; last update was through April 2013
    - ii. New releases includes improved functionality for pre-requisites and co-requisites
    - iii. *Downtime – Spring Break week of Mar 23*
    - iv. *Site contacts for testing – Laura Murphey, Vanessa Saenz*
  - b. MIS reporting for Fall – In process – need college help in reviewing
  - d. 4 year CIP approval – VPs of Instruction / Instructional Office
  - e. Hire Letters – Prof Dev hours via Colleague (Target May)
  - f. NSC (National Clearing House) – Spring Submission
  - g. 320 reporting – Contact Hour cleanup Fall 2014, Spring 2015
3. OpenCCCApply
  - a. A&R Contacts (GC Laura M, CC Vanessa S)
  - b. Feb rollout – additional resource(s)
  - c. IS – determine where to store new data elements (Athletics Survey, etc) and needs to modify the upload interface
4. Transcript Requests - status
  - a. Online Transcripts requests – training scheduled – Go Live target ?
5. Student Success Projects
  - a. Prioritized Items - updates
    - i. OpenCCCApply, Degree Verification, Document Imaging, SarsMsgs,SEVIS
  - b. Ellucian Demo Feb 3<sup>rd</sup> – Distance Ed Room 1-5pm
    - i. Student Portal, Ed Plan, Degree Audit, Early Alert, BB integration
    - ii. Invitee list – who all is expected to come
6. WorkDay –
  - a. PM change – Shari Waters from Sheri Willis
  - b. Pro Dev sessions – invite fac / staff
    - i. CC – 2/20 (Tu) 9-9:50 Rm E-206, 2/22 (Th) 3-3:50 Rm E-210
    - ii. GC – 2/20 (Tu) 2-2:50 Rm 55-525, 2/21 (Wed) 11-11:50 Rm 31-370
7. Status of IS/IT projects - <http://intranet.gcccd.edu/is/status-of-projects.html>

**Information Items – Discussed as Requested**

**Ongoing Projects with Change in Status**

1. CurricUNET – Re-Address strategy this Spring – call with vendor needed
2. Workday Deployment
  - a. Material on the Intranet – check it out! (<http://intranet.gcccd.edu/workday/meetings.html>)
3. SIRSI – Library system – moved – implementing MobileCirc to facilitate inventory – configuring iPads

4. New web UI for power users; additional rollout pending document imaging
5. Data Warehouse – Enrollment Management – working with vendor to specify an EDDI equivalent
6. CASAS/WIA – Continuing Ed / Grant project – IS will support 60 wireless laptops Griffin Gate, 70-066
7. HelpDesk Software – establish criteria, assess products – had first meeting – established criteria
8. DARS – For Students – Fixed issues, next steps:
  - a. Performance issue fixed – load testing is next
  - b. IS working on WebAdvisor interface, Disclaimer, accessible off campus, security
  - c. Catalog Rights – two VPs Student Services to coordinate alignment

### **Ongoing Projects**

1. Colleague
  - a. Academic Program / Major – waiting for follow up meeting – who should update and where
2. Roll out Office 2013 in Spring 2015
  - a. Training? Communication plan? Roll out when ready with user choosing when to install
3. Wireless – Prop V Project; goal is for 100% coverage and include planning for BYOD; engaged HP for discussion on entire infrastructure (coverage and capacity will be included) – On Site this week, wireless assessment to be scheduled
  - a. Increased capacity at GC in Griffin Gate, 70-066 – CASAS project
4. Upgrade network Infrastructure
  - a. New Firewalls on order
  - b. Increase bandwidth across key college pathways
  - c. Planning for new Core routers

### **Meetings for 2015**

1. Consensus to schedule ATAC and ITAC as contiguous meetings; third Thursday of each month; ATAC starting at 10:00 and ITAC beginning at 10:50
2. Spring dates will be 1/15, 2/19, 3/19, 4/16 & 5/21